

## **Board of Trustees Meeting Agenda**

**Comstock Township Library  
6130 King Highway, Comstock Township, Michigan**

**October 12, 2020 – 7:00 p.m.**

- I. Call to order
- II. Approval / Amendment of the agenda
- III. Public comment: members of the public are each limited to a maximum of four (4) minutes of comments
- IV. Approval of the last meeting's minutes
- V. Treasurer's report
- VI. Bills paid
- VII. Unfinished business
  - A. Fiscal Agency Agreement
  - B. Computer software updates & cord management
- VIII. Committee reports
- IX. Director's report
- X. New Business
  - A. 2021 Budget
  - B. 2020 Library Calendar revision
  - C. 2021 Library Calendar
    - i. Proposed revision for *Hours of Service Policy GOV-4*
  - D. Proposed policy additions and revisions
    - i. *Financial MGMT-2*
    - ii. *Credit Card MGMT-3*
    - iii. *Gifts & Donations MGMT-4*
    - iv. *Disposition of Materials, Furniture, Equipment MGMT-6*
- XI. Other business
- XII. Adjournment