

## Policy Statement

The purpose of Library programs at the Comstock Township Library is to fulfill the Library's mission. Programs will include speakers, discussions, classes, workshops, presentations, and performances that promote life-long learning; enhance cultural and leisure activities; champion the principle of intellectual freedom, and benefit the community. The Library will plan unique programs to augment and enhance community events and to attract new audiences.

---

## Regulations

1. Library programs for children are a priority and will focus on stimulating development of the intellectual and social abilities of young children. Children's programming will emphasize early literacy skills, literature, language, reading, creativity, encouragement of effective social skills, and fostering a life-long connection to libraries.
2. Library programs for teens will focus on literature, language, reading, technology, current interests, creativity, and fostering a positive image of the library as a destination and welcoming institution.
3. Library programs for adults will focus on promoting reading and life-long learning, including current technologies; informing the community about Library collections and services; improving information literacy; preserving and teaching local history; and covering issues of current, local, and global interest.
4. Library programs will not duplicate programs offered within the community unless they support the Library's mission, there is sufficient local interest, and library resources are available to support duplication.
5. The Library will not proscribe or cancel a program solely because an individual or group may find the content objectionable.
6. All Library programs may appear on the Library website, the Internet, and other media.
7. The Library will co-sponsor programs with other City departments, agencies, organizations, and businesses when they are compatible with the Library's program goals and priorities. Co-sponsored programs must include participation by Library staff to plan program content, provide logistical support, or include information about Library collections relevant to the program. Co-sponsorship and collaboration decisions are made on the basis of mutual needs and equitable benefits between the Library and potential partners, as well as Library resources.

8. Visitation to the library is encouraged. The open door policy holds for all civic groups, community center, senior citizens, Boy Scouts, Girl Scouts, Township officials, school classes, preschoolers, etc. All staff members shall attempt to make these visitations as interesting and informational as possible. Visits should be prescheduled if possible.

---

Approved: March 2016  
Comstock Township Library Board of Trustees