

Comstock Township Library
Library Board Meeting
October 10, 2016

BOARD MEMBERS PRESENT

Karen Jameson, Jill LeBeau, Sue Marietta, Mardell Terpstra

ABSENT: Joe Calvaruso, Christine Frieres

STAFF

Myla-Jean Stuart, Library Director

AUDIENCE NA

CALL TO ORDER

The meeting was called to order at 7:10 p.m.

PUBLIC COMMENT: N/A

APPROVAL/AMENDMENT OF THE AGENDA

The Director added the following items to the agenda under New Business: Director's Evaluation, 2017 Calendar approval, Vacation use question, and budget adjustments.

MINUTES

Trustee Marietta moved to accept the minutes of the September 12, 2016 meeting as written, Trustee LeBeau seconded and the motion passed.

TREASURER'S REPORT

The Director noted that errors in the pension fund deductions were being investigated by Clerk Goodsell, and that the income receipts for the month were not on the report. Trustee Marietta moved to approve the following budget adjustments, Trustee Terpstra seconded and the motion was approved.

- 1) \$6518.00 from 271-000-40210 (Renaissance Fund) to 796-99500 (Capital Escrow) to cover bills for the slat walls and TLC contracts incurred in 2015 but paid in 2016.
- 2) \$92.05 from 271-000-40210 (Renaissance Fund) to 271-796-91000 (Liability Insurance)
- 3) \$306.00 from 271-000-40210 (Renaissance Fund) to 791-96300 (SMLC Coop) for ILL services.

BILLS PAID

Trustee Terpstra moved to approve the September bills in the amount of \$16,968.28, Trustee LeBeau seconded and the motion passed.

UNFINISHED BUSINESS

- 1) The director will meet with WMP painting this week to set up schedules. The board was in agreement to use the lobby color scheme.
- 2) The cost of enclosing the lobby atrium will be over \$15,000 because heating vents have to be moved. The director suggested just using braces instead, which the board agreed would be cheaper. She will let the township know our decision.