

## **Board of Trustees Meeting Agenda**

### **Comstock Township Library 6130 King Highway, Comstock Township, Michigan**

**August 10, 2020 – 7:00 p.m.**

- I. Call to order
- II. Approval / Amendment of the agenda
- III. Public comment: members of the public are each limited to a maximum of four (4) minutes of comments
- IV. Approval of the last meeting's minutes
- V. Treasurer's report
  - A. Investment Summary
- VI. Bills paid
- VII. Unfinished business
  - A. Youth Services Renovation Final Report
  - B. Network/Server Update Final Report
  - C. Future Capital Improvement Projects
    - a. Computer Software updates, cord management, in-house email server
    - b. LED Lighting Replacement
    - c. Phone System Update
- VIII. Committee reports
- IX. Director's report
- X. New Business
  - A. Revision for *Library Card Policy CIRC-1*
  - B. Revision for *Miscellaneous Fees & Payments Policy CUS-4*
  - C. Addition/Revision *Temporary Closures Policy MGMT-5*
  - D. Carpet/Tile Cleaning Proposals
- XI. Other business
- XII. Adjournment