

Comstock Township Library
Board of Trustees Meeting Minutes
May 13, 2024

Board Members Present: Joe Calvaruso, Shari Donovan, Karen Jameson, Felicia Sidney, Jim VanSweden

Absent: Andrea Clark

Staff: Library Director Emily Kubash

Audience: none

Call to Order: The meeting was called to order by President Jameson at 7:00 p.m.

Public Comment: No public comment

Approval/Amendment of the Agenda: On a motion from Trustee Donovan and seconded by Trustee Sidney, the agenda was adopted as presented.

Minutes: On a motion from Trustee VanSweden and seconded by Trustee Calvaruso, the Board approved the minutes of the April 15, 2024 regular meeting.

Treasurer's Report: The Treasurer's Report was reviewed, discussed, and filed.

Bills: On a motion from Trustee Donovan and seconded by Trustee Sidney, the Board approved the April checks and payments totaling \$56,481.05.

Unfinished Business: The Board reviewed their portion of the activity plan. President Jameson said thank you for the staff list. Director Kubash noted she could sign any interested Trustees up for the Library of Michigan virtual training sessions.

Committee Reports: No committee reports.

Director's Report: The Director's Report was reviewed, discussed, and filed.

New Business:

Meeting Room policy update – On a motion from Trustee Calvaruso and seconded by Trustee VanSweden, the Board approved the policy update as presented.

Other Business: No other business.

The meeting was adjourned at 7:09 p.m.