

Comstock Township Library
Board of Trustees Meeting Minutes
June 10, 2024

Board Members Present: Joe Calvaruso, Shari Donovan, Karen Jameson, Jim VanSweden

Absent: Andrea Clark, Felicia Sidney

Staff: Library Director Emily Kubash, Head of Adult Services Beth, Head of Youth Services Traci, and Librarian Adrienne

Audience: none

Call to Order: The meeting was called to order by President Jameson at 7:00 p.m.

Public Comment: No public comment.

Approval/Amendment of the Agenda: On a motion from Trustee Calvaruso and seconded by Trustee Donovan, the agenda was adopted as presented.

Minutes: On a motion from Trustee Calvaruso and seconded by Trustee VanSweden, the Board approved the minutes of the May 13, 2024 regular meeting.

Treasurer's Report: The Treasurer's Report was reviewed, discussed, and filed.

Bills: On a motion from Trustee Donovan and seconded by Trustee Calvaruso, the Board approved the May checks and payments totaling \$79,064.84.

Unfinished Business: The Board reviewed their portion of the activity plan.

Committee Reports: No committee reports.

Director's Report: President Jameson asked about putting a trash can outside the library so people could throw away garbage even when the building is closed. Director Kubash said she'd look into purchasing one for the outside walkway. The Director's Report was reviewed, discussed, and filed.

New Business:

Summer Reading Program staff presentation - Head of Adult Services Beth, Librarian Adrienne, and Head of Youth Services Traci presented an overview of the library's Summer Reading Program and upcoming summer events. They shared examples of the events calendar and youth/teen reading logs. There are already over 61 adults and 185 kids and teens registered!

Trustee attendance at ALA conference – On a motion from Trustee Donovan and seconded by Trustee VanSweden, the Board approved Trustee Calvaruso’s planned attendance at the 2024 American Library Association conference, with Trustee Calvaruso abstaining from the vote due to conflict of interest.

Garden bed landscaping – On a motion from Trustee Calvaruso and seconded by Trustee Donovan, the Board approved the MowCo estimate for weeding and mulching services.

Other Business: No other business.

The meeting was adjourned at 7:42 p.m.